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Executive for Inspection and Security

Executive Director

Inspection Functions

25 March 48

1. The Deputy Director has approved the establishment of the functions stated below for the inspection responsibilities of I&S subject to later approval by the Director of certain reorganization plans not yet ready for implementation.

a. (1) Make special inspections and investigations of CIA activities and report findings as specifically directed by the Director.

(2) Continuously ascertain the effectiveness of the results of CIA collection and production operations through contact with using agencies, and make recommendations for the improvement of such operations.

(3) Take similar action in connection with other CIA central services established to meet interdepartmental needs.

(4) Continuously inspect the utilization, maintenance, accountability for and disposition of CIA property, equipment and supplies, to include evaluation of the procurement program.

b. (1) In carrying out the functions stated in "a (2), (3), and (4)" above, the Executive for Inspection and Security will provide for close coordination with the heads of the CIA activities concerned and will endeavor to arrange for correction of any noted deficiencies directly with such officials. Where direct corrections are made, he will maintain an appropriate record in his office without formal report to the Executive Director, unless in his judgment such report is necessary for the information of the Director.

(2) In those cases where the responsible official fails to take appropriate corrective action within a reasonable period, cannot take corrective action with means at his disposal, or does not agree that a deficiency exists, the Executive for Inspection and Security will make an appropriate report and recommendations to the Executive Director for the information of and action by the Director. In such cases, a copy of the report will be furnished by the Executive for Inspection and Security directly to the responsible official concerned.

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c. Unless otherwise specifically directed by the Director under the provisions of paragraph a(1) above, the functions of the Executive for Inspection and Security will not include any responsibility for the development and/or change in organizational structure, functional responsibilities, personnel utilization and requirements, and problems of administrative management, which have been separately allocated to the Executive for Administration and Management.

2. Immediate implementation is authorized of the functions stated in paragraphs 1.a.(1) and (4) above.

3. Implementation of the functions stated in paragraphs 1.a.(2) and (3) above will be postponed until the completion of reorganization plans and the publication of new functional statements eliminating conflicts with currently stated functions of other offices.

4. So much of paragraph 2 of memorandum to Assistant Directors and Chief, ICAPS, subject: "Staff Surveys of Activities of CIG and Progress Reports", dated 23 September 1947, signed by the Executive Director, as pertains to the Executive for Inspection and Security is rescinded.

FUR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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Executive Director

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